

## Data Dictionary for the Miscellany Collection at Tisch Library

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Element Name & Definition	Refinement	Mandatory	Repeatable	Data Value Standards	Further Notes
<p>&lt;dc:title&gt;</p> <p>A name given to the resource.</p>	<p>&lt;dcterms:alternative&gt;</p>	Element is mandatory / Refinement is not.	Yes / Yes	Descriptive Cataloging of Ancient, Medieval, Renaissance, and Early Modern Manuscripts (AMREMM)	<p><b>Dublin Core Comment:</b> Typically, a <i>Title</i> will be a name by which the resource is formally known.</p> <p><b>Guidelines:</b> Alternative or additional titles, including <i>Uniform Titles</i>, should be provided in an additional title field using the refinement element.</p>
<p>&lt;dc:creator&gt;</p> <p>An entity primarily responsible for making the resource.</p>		Element is mandatory if known.	Yes	Library of Congress Name Authority File (NAF)	<p><b>Dublin Core Comment:</b> Examples of a <i>creator</i> include a person, an organization, or a service.</p> <p><b>Guidelines:</b> The name of the creator should be used to indicate the entity primarily responsible for the creation of the object being described.</p>
<p>&lt;dc:contributor&gt;</p> <p>An entity responsible for making contributions to the resource.</p>		Element is mandatory if applicable, and known.	Yes	NAF	<p><b>Dublin Core Comment:</b> Examples of a <i>contributor</i> include a person, an organization, or a service.</p> <p><b>Guidelines:</b> The name of the contributor should be used to indicate the entity responsible for making contributions to the object being described.</p>
<p>&lt;dc:publisher&gt;</p> <p>An entity responsible for making the resource available.</p>		Element is mandatory.	Yes	AMREMM	<p><b>Dublin Core Comment:</b> Examples of a <i>publisher</i> include a person, an organization, or a service.</p> <p><b>Guidelines:</b> If publisher is unknown, use: s.l.</p>
<p>&lt;dc:date&gt;</p> <p>An entity</p>		Element is mandatory.	Yes	AMREMM	<p><b>Dublin Core Comment:</b> Date may be used to express temporal</p>

responsible for making the resource available.					information at any level of granularity.  <b>Guidelines:</b> For ease of user identification of material, use the AMREMM for formulating the date rather than a NISO encoding scheme.
<dc:format>  The file format, physical medium, or dimensions of the resource.	<dcterms:medium>  <dcterms:extent>	Element is mandatory / Refinements are not.	Yes	AMREMM	<b>Dublin Core Comment:</b> Recommended Best practice is to use a controlled vocabulary such as the Internet Media Types (MIME).  <b>Guidelines:</b> For ease of user identification of the material, use the AMREMM for formulating the format element.
<dc:description>  An account of the resource.	<dcterms:abstract>	Element and refinement are mandatory.	Yes	AMREMM	<b>Dublin Core Comment:</b> <i>Description</i> may included but is not limited to: an abstract, a table of contents, a graphical representation of the resource, or a free-text account of the resource.  <b>Guidelines:</b> Both element and refinement should be used when formulating notes about this resource according to the rules put forth in the AMREMM. Additionally, use the description element for links to the graphical representation of the resource.
<dc:subject>  The topic of the resource.		Element is mandatory.	Yes	Library of Congress Subject Headings (LCSH)  Getty Art and Architecture Thesaurus (AAT)  IconClass ( <a href="http://www.iconclasses.nl/">http://www.iconclasses.nl/</a> )	<b>Dublin Core Comment:</b> Typically, the <i>subject</i> will be represented using keywords, key phrases, or classification codes. Recommended best practice is to use a controlled vocabulary.  <b>Guidelines:</b> Use an appropriate value from the controlled vocabulary list to the left. Preference is given in order—LCSH, AAT,

<p><code>&lt;dc:identifier&gt;</code></p> <p>An unambiguous reference to the resource within a given context.</p>		<p>Element is mandatory.</p>	<p>No</p>	<p>III bib numbers</p>	<p>IconClass.</p> <p><b>Dublin Core Comment:</b> Recommended best practice is to identify the resource by means of a string or number conforming to a formal identification system.</p> <p><b>Guidelines:</b> Use III assigned bib numbers for this element as well as for identifying the XML files and associated XSLTs.</p>
<p><code>&lt;dc:type&gt;</code></p> <p>The nature or genre of the resource.</p>		<p>Element is mandatory.</p>	<p>No</p>	<p>DCMI Type vocabulary (<a href="http://dublincore.org/dcmt-type-vocabulary/">http://dublincore.org/dcmt-type-vocabulary/</a>)</p>	<p><b>Dublin Core Comment:</b> Recommended best practice is to use a controlled vocabulary such as the DCMI Type Vocabulary.</p> <p><b>Guidelines:</b> For ease of user identification of the material, use this element to describe the item in hand and not the digital object.</p>